*Recipient Name*

*Title*

*Company Name*

*Street Address*

*City, ST ZIP Code*

*Date*

Dear PERSON\_NAME,

I am proud to apply for the vacant quality engineer position at XXX company. I am a passionate, certified, and renowned engineer who has worked worldwide with many prominent companies such as XX, XXX, XXX, and XXXX. I learned about the existing vacancy through a (web/newspaper name). My educational and working experience should make me competitive with your published requirements and a solid addition to your team.

I have been honored with a bachelor's degree from ABC University and have certifications as a Certified Quality Engineer, XXX, and YYY.

My interest in engineering unintentionally started when I was a young kid. I remember my parents' frustration when I would tear apart my toys to figure out how they worked. Sometimes I would even get them back together. Imagine my joy when I learned that a college program would let me figure out how things worked and how I could make them better!

As the name affirms, quality engineering requires methodical processes to ascertain each facet of productivity. Presently, I am serving in XXXX company as a quality engineer to tackle all that innovative work and demands that have taken some new directions over time. I have led projects to reduce our inspection time while reducing our rejection rate by over 10%. We have also been able to reduce run time by almost 10%.

These accomplishments opened the door to my manager appointed me the construction and analysis head. This post allows me to monitor different projects' work scope closely. Alternatively, we also assess the quality and quantity of the material and the final products.

I am hopeful that my experience and drive make me a competitive candidate. I am excited about the opportunity for an interview to discuss how I can contribute. I look forward to discussing how I can contribute to your team. Thank you.

Sincerely,

XXXX