

# Motivation Letter for Internship

Your Address

Email Id

Date

Receipient Address

Dear Ms. Smith,

I am writing to apply for the scientific research summer internship position that was listed in the Anytown University Career Services Office. I believe my research and conservation experience make me an ideal candidate.

I have had a great deal of research experience in chemistry, biology, and geology, both in the lab and in the field. Most of my experience is in environmental fieldstudies. I am currently conducting research in our school's outdoor laboratory to assess the water quality of a nearby pond. I know water quality assessment is a component of this internship, and I know my previous experience makes me a prime candidate for this.

I will call next week to see if you agree that my qualifications seem to be a match for the position. If so, I hope to schedule an interview at a mutually convenient time. I look forward to speaking with you.

Thank you for your consideration,

Sincerely,

XYZ (signature hard copy letter)