

Motivation Letter for Internship

Your Address

Date

Receipient Name

Receipient Address

Dear Ms. ABC:

“Get up and make it a great day, Millikin!” Every Monday morning has started for me and my listeners with this phrase for the past few months. I use this phrase because I want to both inspire listeners and myself to make the most of the day. Radio broadcasting is a great medium to connect with people and I have learned a lot being the host of my own radio show at WJMU 89.5. This experience has sparked my interest to continue to pursue opportunities in radio and I would like to respectfully submit my application for the programming assistant internship position at WKRP.

WKRP is a legendary station, and I would strive to uphold the tradition of great music and commitment to the Cincinnati community. The “In the Studio at WKRP” program is a shining example of your station’s commitment to local artists and passion for new music.

Please let me know if there is additional information I can provide. I plan on contacting you in two weeks to check the status of my application.

Sincerely,

XYZ